



Your Promise. Our Business.

How to Setup InXpress Extension

OpenCart

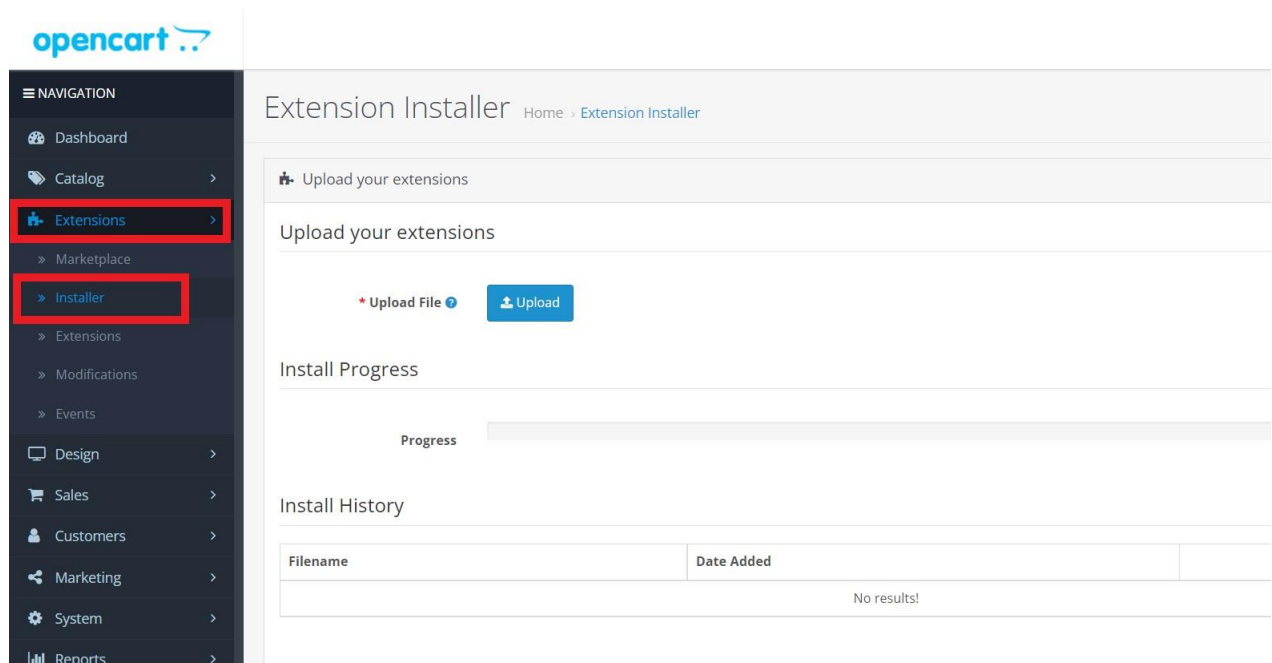
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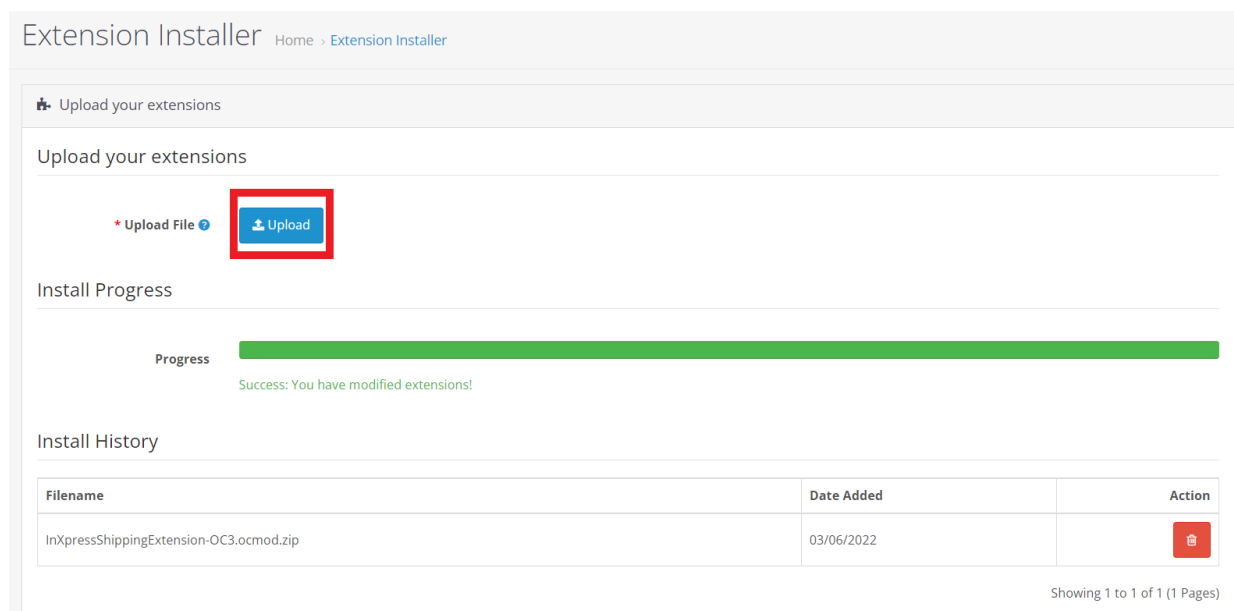
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InXpress App Installation

1. Download InXpress App
 - a. Keep file zipped and do not change the name.
2. Select Extensions -> Installer



3. Select the Upload button. Select the zip file and hit okay from the directory. If successfully installed you will see the below screen.



InXpress Plugin Setup for OpenCart

- Once the app has been installed, select Extensions -> Extensions -> Select the drop down box -> Shipping

The screenshot shows the OpenCart admin dashboard. In the left sidebar, the 'Extensions' menu item is highlighted with a red box. The main content area is titled 'Extensions' and shows a dropdown menu for 'Shipping (13)' also highlighted with a red box. Below this is a promotional banner for the UPS extension with the text 'SHIPPING MADE SIMPLE' and 'GET IT NOW'. Below the banner is a table of shipping methods.

Shipping Method	Status	Sort Order	Action
Australia Post	Disabled		
EC-Ship	Disabled		

- Scroll down until you see InXpress Shipping Rates. Select the Green button to install.

Shipping Method	Status	Sort Order	Action
Australia Post	Disabled		
EC-Ship	Disabled		
Fedex	Disabled		
Flat Rate	Enabled	1	
Free Shipping	Disabled		
InXpress Shipping Rates	Enabled		
Per Item	Disabled		
Parcelforce 48	Disabled		
Pickup From Store	Disabled		

- Once installed, select the edit option next to the install button.

Success: You have modified shipping!

Shipping Method	Status	Sort Order	Action
Australia Post	Disabled		 
EC-Ship	Disabled		 
Fedex	Disabled		 
Flat Rate	Enabled	1	 
Free Shipping	Disabled		  
InXpress Shipping Rates	Disabled		 
Per Item	Disabled		 
Parcelforce 48	Disabled		 
Pickup From Store	Disabled		 
Royal Mail	Disabled		 

- On the next page, select the option InXpress Portal. Your first time select this option you will need to click the blue link "Open the InXpress Portal". You will be presented with a page to fill in information. Fill in all required fields and select save. Once this page has been submitted, reach out to your InXpress representative to activate your store with InXpress rates. Your Franchisee will also provide you with your InXpress account number needed for the next step.

InXpress Shipping Rates [Home](#) > [Shipping Extensions](#) > [InXpress Shipping Rates](#)

Edit InXpress Shipping Rates Shipping

General Open the InXpress Portal

InXpress Portal

Origin Address

Shipping Carriers

- Select General. Enter in the InXpress Account Number received from your InXpress representative. Select the drop down box for Status and select Enabled. Select the blue save option in the top right.

InXpress Shipping Rates [Home](#) > [Shipping Extensions](#) > [InXpress Shipping Rates](#)

Edit InXpress Shipping Rates Shipping

General

InXpress Account Number: 10000004

Tax Class: --- None ---

Status: Enabled

Sort Order: Sort Order

[InXpress Portal](#)

[Origin Address](#)

[Shipping Carriers](#)

9. Select Origin address. Enter in your Origin Address. Select the blue save button in the top right.

InXpress Shipping Rates [Home](#) > [Shipping Extensions](#) > [InXpress Shipping Rates](#)

Edit InXpress Shipping Rates Shipping

General

City: Salt Lake City

Origin Address

State: UT

Country: United States

Postal/Zip Code: 84109

[InXpress Portal](#)

[Shipping Carriers](#)

10. Select Shipping Carriers. Select the carriers you would like to display in your shopping cart. Select the blue save button in the top right.

InXpress Shipping Rates [Home](#) > [Shipping Extensions](#) > [InXpress Shipping Rates](#)

Edit InXpress Shipping Rates Shipping

General

DHL

UPS

[InXpress Portal](#)

[Origin Address](#)

Shipping Carriers

InXpress Portal Settings

Select InXpress Portal -> Select “Open InXpress Portal”

In the InXpress App, you will be able to set up your products and boxes for rating, Landed Cost for International Shipments, and Residential Surcharges. Please reach out to your InXpress Representative for further information.