

# WooCommerce

**Live Rating Setup Guide** 

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# What is Live Rating?

Live Rating is simply a way to display your InXpress rates in your e-commerce cart during checkout. This will provide your customers with accurate costs when deciding between different shipping options using the InXpress partner carriers.

# **WooCommerce InXpress App Installation**

- 1. Log into your WooCommerce site.
- 2. Select Plugins and then Add New.

| 1 WooCommerce  | fest Store | 0 5 ♥ 1 + New   |   | Howdy, admin 🛄                          |
|--|------------|---|---|---|
| Dashboard  | Plu        | gins Add New  |   | Screen Options • Help •                 |
| * Posts  | All (d     | Active (4)   Inactive (2)   Update Available (3)   Must-Use (1)                             | 5   | earch installed plugins                 |
| 93 Media   | Bulk       | actions V Apply   |   | 6 items                                 |
| 📕 Pages  |            | Plugin  | Description   |   |
| 루 Comments 🐽   |            | Akismet Anti-Spam<br>Activate i Delete  | Used by million, Akiamet is quite possibly the best way in the world to protect your blog from spam. It keeps your site protected even while you sleep. To get started activate the<br>Akiamet Settings page to set up your AP key.             | Akismet plugin and then go to your      |
| WooCommerce  |            |   | Version 5.0.1   By Automattic   View details  |   |
| Products  Analytics  |            | Hello Dolly<br>Activate   Delete  | This is not just a plugin, it symboloes the hope and enthusian of an entre generation summed up in two words surg most famously by Louis Amstrong Helio. Doly, When activ<br>Helio, Doly in the upper right of your adminiscreen on every page. | ated you will randomly see a tyric from |
| Warkebing  |            |   | Version 1.7.2   By Matt Mulenweg   View Ordans  |   |
| Plugins  | 0          | InXpress Shipping Extension<br>Deactivate   | Indexes Shipping Extension<br>Version 3.3.2 (by Indexes) View details   |   |
| Installed Plugins<br>Add New                                 | Ö          | Limit Login Attempts Reloaded<br>Settings   Premium Support   Deactivate                    | Limit the rate of login attempts for each IP address.<br>Version 2.23.0 [9] Limit Login Attempts Reloaded   View details  |   |
| Plugin File Editor   |            | O There is a new version of Limit Login Attempts Reloaded                                   | avallable. <u>View version 2.25.8 details</u> or update now   |   |
| <ul> <li>Diers</li> <li>F Tools</li> <li>Settings</li> </ul> | 0          | Really Simple SSL<br>Improve security - Upgrade to Pro   Support   Settings  <br>Deactivate | Lightneight plugin without any setup to make your site 555, proof<br>Version 51.2 (by heady Single Fugure ( Vere details.   |   |
| Limit Login<br>Attempts                                      |            | O There is a new version of Really Simple SSL available. Vis                                | w version 3.3.3 details or update now.  |   |
| Collapse menu  | 0          | WooCommerce<br>Settings   Deactivate  | An eCommerce toolkit that helps you sell anything. Beaufully,<br>Vension 6.3.1 (b) Automuthic   View details   Docs   ARI docs   Community support  |   |
|  |            | O There is a new version of WooCommerce available. View                                     | version 7.0.0 details or update now   |   |
|  | 0          | Plugin  | Description   |   |
|  | Bulk       | k actions 🛩 Apply   |   | 6 items                                 |
|  | Thank      | you for creating with <u>HoraPress</u> .  |   | Version 6.0.3                           |

3. Search for InXpress and select Install Now once you see the InXpress-Shipping-Extension. Next select Activate.



 Enter in your Webship+ credentials. If you do not know your login, please reach out to your InXpress representative. You will be redirected to Webship+ WooCommerce page for further configurations

| webship*   |             |
|--|-------------|
| InXpress <sup>®</sup>  |             |
| Log into your account to activitate your inxpress rates. NW CURTOMER Trave are dotted and advances and how an advances and advances and how and advances and how and advances and advances and how and advances and how and advances Username Username |             |
| Password<br>Forgot your password ?<br>Log in<br>text flust   |             |
|  | Admin Login |

## **Configure Shipping Zone**

1. Navigate to the InXpress Shipping section of WooCommerce. Select WooCommerce > Settings > Shipping > InXpress Shipping. Enter your InXpress account number in the Account Number field. Select the country your store ships from for Gateway. If you do not know your account number, please reach out to your InXpress representative.

| (1) 🔞 WooCommerce  | iest Store 🔿 3 🗭 0 🕂 No        | w   | How      | dy, admin 🔲       |  |  |
|--------------------|--------------------------------|---|----------|-------------------|--|--|
| Dashboard          | Shipping                       |   | Activity | D<br>Finish setup |  |  |
| 📌 Posts            |                                |   |          | Help 🔻            |  |  |
| 93 Media           | General Products               | hinoing Payments Accounts & Privacy Finalis Integration Advanced  |          |                   |  |  |
| Pages              |                                |   |          |                   |  |  |
| 🗭 Comments 🧹       | Thanks for updating to Really  | Simple SSI. 6.0! Check out our new features on the settings page. | Dismiss  |                   |  |  |
| WooCommerce        | Shipping zones  Shipping optio | ns  Shipping-classes   InXpress Shipping                          |          |                   |  |  |
| Home 🙆<br>Orders 🔞 | InXpress Shipping              |   |          |                   |  |  |
| InXpress Portal    | Using inxpress snipping        |   |          |                   |  |  |
| Customers          | Account Number                 | 10000004  |          |                   |  |  |
| Coupons            |                                | This controls the account number of the admin user.               |          |                   |  |  |
| Settings           | Gateway                        | United States V   |          |                   |  |  |
| Extensions         |                                |   |          |                   |  |  |
| Products           | Save changes                   |   |          |                   |  |  |
| Payments           |                                |   |          |                   |  |  |
| Analytics          |                                |   |          |                   |  |  |

2. Click on WooCommerce > Settings > Shipping. Select Add Shipping Zone.

| 🚯 者 WooCommerce                                     | iest Store 🕂 5 📮 0 🕂 New   |  |                              | Howdy, admin 📃 |
|---|--|--|------------------------------|----------------|
| Dashboard   | Shipping   |  |                              | <b>ب</b>       |
| Posts<br>₽3 Media                                   | formed Barding Barrier Barrier Barrier   |  |                              | Help *         |
| Pages Comments WooCommerce                          | cemeral products shipping rayments accounts a trivi      Shipping zones [Shipping options   Shipping classes   inVpress Shipping     Shipping zones Add shipping zone     A shipping zone is a geographic region where a certain set of shipping methods | ery Emails integration Advanced  | ut zone to them.             |                |
| Home 2<br>Orders 3<br>InXoress Portal               | Zone name  | Region(3)  | Shipping method(s)           |                |
| Customers<br>Coupons                                | ■ UPS Domestic   | United States (US)   | UPS                          |                |
| Reports<br>Settings<br>Status                       | Canpar and Purolator   | Canada   | Canpar, Purolator, Flat rate |                |
| Extensions Products II Analytics                    | Cocations not covered by your other zones  | This zone is optionally used for regions that are not included in any other shipping zone. | UPS, DHL Express             |                |
| e Marketing   |  |  |                              |                |
| <ul> <li>Appearance</li> <li>Plugins (3)</li> </ul> | Recommended shipping solutions<br>We recommend adding one of the following shipping extensions to your store. The<br>click "Get started".  | e extension will be installed and activated for you when you                               |                              | 1              |
| 🛎 Users<br>🎤 Tools<br>🖽 Settings 🔕                  | WooCommerce Shipping (Recommended)<br>Print USPS and DHL Express labels straight from your WooCo<br>Learn more(3   | mmerce dushboard and save on shipping.   |                              | Get started    |
| Limit Login<br>Attempts                             | See more options 🕑   |  |                              |                |
| <ul> <li>Collapse menu</li> </ul>                   |  |  |                              |                |

- 3. If you have not set up your zones in your WooCommerce store, select Add Shipping Zone.
  - a. For UPS Domestic, create a US only zone.
  - b. For UPS international and DHL Express, create a zone with international countries or utilize Locations not covered by your other zones.
  - c. For Canpar and Purolator, create a CA only zone.
- 4. Enter in a Zone name and the country or countries you wish to set up for the zone. Next select Add Shipping Method.

| 🚯 者 WooCommerce T       | iest Store 🛛 5 | <b>#</b> • +    | New            |                     |                    |         |             |              |         |          |         |            |           |           |     |          | Но       | wdy, admin 🔲 |
|-------------------------|----------------|-----------------|----------------|---------------------|--------------------|---------|-------------|--------------|---------|----------|---------|------------|-----------|-----------|-----|----------|----------|--------------|
| Dashboard               | Shipping       |                 |                |                     |                    |         |             |              |         |          |         |            |           |           |     |          | Activity | Finish setup |
| 📌 Posts                 |                |                 |                |                     |                    |         |             |              |         |          |         |            |           |           |     |          |          | Help 💌       |
| 93 Media                | General        | Products        | Shipping       | Payments            | Accounts & Privacy | Emails  | Integration | Advanced     |         |          |         |            |           |           |     |          |          |              |
| Pages                   | Shipping zone  | s I Shipping or | ntions I Shine | aing classes UnXr   | ress Shipping      |         |             |              |         |          |         |            |           |           |     |          |          |              |
| F Comments              | Shipping z     | ones > UPS      | Domestic       | : Example           |                    |         |             |              |         |          |         |            |           |           |     |          |          |              |
| WooCommerce             |                |                 |                |                     |                    |         |             |              |         |          |         |            |           |           |     |          |          |              |
| Home 🔕                  | Zone name      |                 | 0              | UPS Domestic E      | kample:            |         |             |              |         |          |         |            |           |           |     |          |          |              |
| Orders 🚯                |                |                 |                |                     |                    |         |             |              |         |          |         |            |           |           |     |          |          |              |
| InXpress Portal         | Zone regions   |                 | 0              | × United States     | (US)               |         |             |              |         |          |         |            |           |           |     |          |          |              |
| Coupons                 |                |                 | L              | mit to specific ZIP | /postcodes         |         |             |              |         |          |         |            |           |           |     |          |          |              |
| Reports                 |                |                 |                |                     |                    |         |             |              |         |          |         |            |           |           |     |          |          |              |
| Settings                | Shipping mel   | hods            |                |                     |                    |         | Title       |              |         |          |         |            |           | Enabled   | Des | cription |          |              |
| Status                  |                |                 |                |                     |                    |         |             |              |         |          |         |            |           |           |     |          |          |              |
| Extensions              |                |                 |                | You can             | add multiple shi   | pping m | ethods wi   | thin this zo | zone, ( | Only cus | stomers | within the | zone will | see them. |     |          |          |              |
| Products                |                |                 |                |                     |                    |         |             |              |         |          |         |            |           |           |     |          |          |              |
| all Analytics           |                |                 |                | Add shipping a      | method             |         |             |              |         |          |         |            |           |           |     |          |          |              |
| P Marketing             |                |                 |                | Mi                  |                    |         |             |              |         |          |         |            |           |           |     |          |          |              |
| 🔊 Appearance            | Save change    | \$_             |                |                     |                    |         |             |              |         |          |         |            |           |           |     |          |          |              |
| 🕼 Plugins 🎒             |                |                 |                |                     |                    |         |             |              |         |          |         |            |           |           |     |          |          |              |
| 📥 Users                 |                |                 |                |                     |                    |         |             |              |         |          |         |            |           |           |     |          |          |              |
| 🔑 Tools                 |                |                 |                |                     |                    |         |             |              |         |          |         |            |           |           |     |          |          |              |
| 🖽 Settings 🔕            |                |                 |                |                     |                    |         |             |              |         |          |         |            |           |           |     |          |          |              |
| Limit Login<br>Attempts |                |                 |                |                     |                    |         |             |              |         |          |         |            |           |           |     |          |          |              |
| Collapse menu           |                |                 |                |                     |                    |         |             |              |         |          |         |            |           |           |     |          |          |              |
|                         |                |                 |                |                     |                    |         |             |              |         |          |         |            |           |           |     |          |          |              |

5. Select the Carrier you wish to enable for the newly created zone. Then select Add shipping Method.

| WooCommerce               | Test Store 🖸 5 📮 0 🕂 New       | nw ).                              |   |                | Howdy, admin 🦳      |
|---------------------------|--------------------------------|------------------------------------|---|----------------|---------------------|
| Dathboard                 | Shipping                       |                                    |   |                | Activity Freehastup |
| μ <sup>th</sup> Posts     |                                |                                    |   |                | Help +              |
| 및 Media                   | General Products Sh            | hipping Payments Accounts & Privac |   |                |                     |
| 🗐 Pages                   | Shipping zones (Shipping oppor |                                    |   |                |                     |
| Comments                  |                                |                                    |   |                |                     |
| S WooCommerce             |                                |                                    |   |                |                     |
| Home 🐲                    | Zone name                      | UPS Domestic Example               |   |                |                     |
| Onters (1)                |                                |                                    |   |                |                     |
| InApress Partal           | Zone regions                   | x United States (US)               |   |                |                     |
| Customers                 |                                | Unit to secific 29/periodes        | Add discharged at   |                |                     |
| Reports-                  |                                |                                    | Add shipping method   | ·              |                     |
| Settings                  |                                | •                                  | Choose the shipping method you wish to add. Only shipping methods which support zones are liste | Enabled.       | Description         |
| Status                    |                                |                                    | Flat rate   |                |                     |
| Extérisions               |                                | You can add multiple s             | Flat rate   | will see them. |                     |
| Products                  |                                |                                    | Free shipping<br>Local pickup   |                |                     |
| Analytics                 |                                | Add shipping method                | InXpress DHL Express Add shipping method<br>InXpress Cannar                                     |                |                     |
| 🛫 Marketing               | -                              |                                    | InXpress Purolator  |                |                     |
| Appearance                | Sive changes :                 |                                    | interes uns   |                |                     |
| 🖉 Plugins 🛞               |                                |                                    |   |                |                     |
| Lisers.                   |                                |                                    |   |                |                     |
| 📌 Tools                   |                                |                                    |   |                |                     |
| 🖽 Settings 🐻              |                                |                                    |   |                |                     |
| @ Limit Login<br>Attempts |                                |                                    |   |                |                     |
| O Collapse menu           |                                |                                    |   |                |                     |
|                           |                                |                                    |   |                |                     |
|                           |                                |                                    |   |                |                     |
|                           |                                |                                    |   |                |                     |

6. Once zones are configured, you will now be able to receive rates in your WooCommerce cart.

# **Configure InXpress Application**

- 1. Log into your WooCommerce store and select WooCommerce > InXpress Portal. This will redirect you to Webship+ to make any app changes necessary.
- 2. Hover over the hamburger menu and select Ecommerce. Select Manage Live Rating for Shopify.

|                                |  |   | FULFILLM                            |
|--------------------------------|--|---|-------------------------------------|
| Magento <sup>®</sup>           | Magento 2                                  | chanifu                                   | settings Settings                   |
| U Magonto                      | <b>U</b> ,                                 | snopity                                   | application Address b               |
| You have 1 Magento account(s)  | You have 4 Magento2 account(s)             | You have 2 Shopify account(s)             | You have 2 eBay account(s Invoices  |
| - View Accounts                | Add Live Pating     A Manage Live Pating   | Add Live Dating     Add Live Dating       | Supplies                            |
|                                | Frad Life hading G F Manage Life hading    | France Erre having C Franking Erre having | FAQ                                 |
|                                |  |   | What's Ne                           |
| amazon.com                     |  | 🕵 PRESTASHOP                              |                                     |
| You have 3 Amazon account(s)   | You have 2 WooCommerce account(s)          | You have 1 Prestashop account(s)          | You have 5 Bigcommerce acco         |
| Level View Accounts            | Level View Accounts                        | Live Accounts                             | View Accounts     + Create          |
|                                | + Add Live Rating 🛛 🖋 Manage Live Rating 🚽 |   | + Add Live Rating ●                 |
| Etsy                           | Ecwid                                      | WíX                                       | 🥠 SQUARESPACE                       |
| Vou have 1 Etex account(s)     | You have 3 Fowid account(s)                | You have 1 Wix account(s)                 | Vou have 1 Squarespace account(s)   |
| View Accounts  Create Accounts | View Accounts     + Create Accounts        | View Accounts                             | View Accounts     + Create Accounts |
|                                | + Add Live Rating 6 & Manage Live Rating   |   |                                     |

- 3. Select Edit for the store you wish to make changes to.
- 4. You can turn on the option to add the residential surcharge to quotes in your WooCommerce cart. Please note that this is a blanket application of the surcharge and will apply to all orders!

| webship* Q Tracking number                          | B)                        | Ö Quick Quote           | Ship Orders | History Saved Quotes | s Pickups 🌲 🗮 🛞 10000001      |
|---|---------------------------|-------------------------|-------------|----------------------|-------------------------------|
| ung   | What's a ghost's fa       | vorite shipping method? |             |                      |                               |
|   | Ai                        | r Fright!               |             |                      |                               |
| WOOCOMMERCE ACCOUNT LIST                            |                           |                         |             |                      | Back to Live Rating Account L |
|   |                           |                         |             |                      |                               |
| InXpress <sup>®</sup> Services Boxes                | Landed Cost               |                         |             |                      |                               |
| STORE: https://woocommerce-staging.inxpressapps.com |                           |                         |             |                      |                               |
|   |                           |                         |             |                      |                               |
| Servic  | es                        |                         |             |                      |                               |
| Residential F                                       | iees:                     |                         |             |                      |                               |
| Include R   | lesidential Shipping Fees |                         |             |                      |                               |
| Save  |                           |                         |             |                      |                               |
|   |                           |                         |             |                      |                               |
|   |                           |                         |             |                      |                               |
|   |                           |                         |             |                      |                               |
|   |                           |                         |             |                      |                               |
|   |                           |                         |             |                      |                               |
|   |                           |                         |             |                      |                               |
|   |                           |                         |             |                      |                               |
|   |                           |                         |             |                      |                               |
|   |                           |                         |             |                      |                               |
|   |                           |                         |             |                      |                               |

5. Once all selections are made, select the Save button.

# **Box Packing Setup**

Box packing will fit your BigCommerce products into the most appropriate box, based off the products dims and weights and the Box's dims and max weight. You will want to have your products are fully setup with dims and weight in WooCommerce > Products of your store.

1. Select the Box tab in the InXpress app.

| webship*            | Q Tracking number               | <b>() (</b>       |              | Ŏ Qui                                      | ck Quote Ship Orders | History Saved Quotes | Pickups 🌲 🗮 🛞 1000000       | 21 🞫     |
|---------------------|---------------------------------|-------------------|--------------|--|----------------------|----------------------|-----------------------------|----------|
|                     |                                 | Ship              |              | What's a ghost's favorite shipping method? |                      |                      |                             |          |
|                     |                                 |                   |              | Air Fright!                                |                      |                      |                             |          |
| WOOCOMMERCE ACCOUNT | LIST                            |                   |              |  |                      |                      | Back to Live Rating Account | unt List |
|                     |                                 | •                 |              |  |                      |                      |                             |          |
| InX                 | press' services                 | Boxes Landed Cost |              |  |                      |                      |                             |          |
| STORE: ht           | tps://woocommerce-staging.inxpr | essapps.com       |              |  |                      |                      |                             |          |
|                     |                                 |                   |              | kg lb cm in                                |                      |                      | Add                         |          |
| Title               | Length                          | Width Depth       | Empty Weight | Weight Capacity                            | Usable Weight        | Active               | Actions ¢                   |          |
|                     |                                 |                   |              |  |                      |                      |                             |          |

- 2. Enter the dimensional and weight information for the box you are setting up.
  - a. Empty weight is the weight of the box.

#### Webship+

- b. Empty Capacity is the total maximum weight the box can hold.
- c. Usable weight is the total usable weight in the box. It is calculated automatically by the InXpress app (Empty Capacity Empty Weight = Usable weight).

| webship* Q Tracking number                          | Ö Quick C            | Quote Ship Ord | lers History | Saved Quotes | Pickups 🌲  | <b>=</b> (8) 10000001 <b>=</b> |
|---|----------------------|----------------|--------------|--------------|------------|--------------------------------|
| 109   | Add new box          | x              |              |              |            |                                |
| WOOCOMMERCE ACCOUNT LIST                            | Title *              |                |              |              | Kara Ba    | ck to Live Rating Account List |
|   | Test Box             |                |              |              |            |                                |
| INTOPESS" Services Boxes Landed Cost                | Active               |                |              |              |            |                                |
| STORE: https://woocommerce-staging.inxpressapps.com |                      |                |              |              |            |                                |
|   | Length (in)          |                |              |              |            |                                |
|   | 1                    | _              |              |              |            | Aud                            |
| Title Length Width Depth Empty                      | Width (in)           | Isable Weight  |              | Active       | Actions \$ |                                |
| No data available                                   | 1                    |                |              |              |            |                                |
|   | Depth (in)           |                |              |              |            |                                |
|   | 1                    |                |              |              |            |                                |
|   | Empty Weight (lb)    |                |              |              |            |                                |
|   | 1                    |                |              |              |            |                                |
|   | Weight Capacity (lb) |                |              |              |            |                                |
|   | 10                   |                |              |              |            |                                |
|   | Usable Weight (lb)   |                |              |              |            |                                |
|   | 9                    |                |              |              |            |                                |
|   |                      |                |              |              |            |                                |
|   | Cancel Save          |                |              |              |            |                                |
|   |                      |                |              |              |            |                                |

- 3. Click `Save changes` once done.
- 4. elect Save changes once all information is entered.

# **Landed Cost Setup**

**IMPORTANT** – Please reach out to your InXpress Representative with what selections you wish to make for enabling Landed Cost Estimation.

1. Select the Landed Cost tab in the InXpress portal.



#### Welcome to InXpress.

We're excited to help you grow your international and domestic markets with deep shipping discounts

#### Installation and Next Steps:

Requires Third-party camer-calculated shipping rates plan with Shopify.

- · You'll soon receive an email or call from InXpress.
- · Your accounts will be created and then the app will hook into your Shopify shipping settings.
- Under "Settings -> Stripping and delivery" you will see a globe icon for each region (US & Rest of World), where you can modify settings, including any handling charges.
- InXpress is now ready to configure for individual products.
  - 2. Read the disclaimer and accept the disclaimer to enable Landed Cost.
  - 3. To enable Landed Cost, select the check box labeled "Enable".

| Lan | ded   | Cost |
|-----|-------|------|
| 🗹 E | nable | d    |

4. Select how you would like to display the DDP charges in your Shopify cart.

For more details on the display differences, please reference the DDP Display section of this guide.

| DDP      |  |
|----------|--|
| Disabled |  |

5. Enter your Default HS Code. You may use the search option to find the most appropriate HS code.

| I | Default HS Code**  |
|---|--------------------|
|   | Search for HS Code |
|   | 4202390000         |

#### 6. Select the Default Country of Origin for your products

| Default Country | of Origin** |
|-----------------|-------------|
|-----------------|-------------|

United States

7. If you wish to suppress your Landed Cost detail that appears below the Shipping Rates in your cart, select the check box.

Landed Cost Display

Suppress Landed Cost detail that appears below Shipping Label in quote

\*\* Required to enable landed cost



#### 8. For the Admin URL. Enter in the Admin URL like below.

| Admin URL**  |   |
|--|---|
| https://woocommerce-staging.inxpressapps.com/wp-admin                  |   |
| WooCommerce API key**  |   |
| ck_0f7e118d580648f2e2de8c63a8886cdca06b13a9                            | 8 |
| WooCommerce API secret**   |   |
| cs_1152c168f13059944f303aeb0c085a7c0e069af5                            | 8 |
| ** Required to enable landed cost                                      |   |
| Landed Cost Display  |   |
| Suppress Landed Cost detail that appears below Shipping label in quote |   |
|  |   |

9. For the WooCommerce API key and WooCommerce API secret, navigate to WooCommerce admin page and select WooCommerce > Settings

| 🖈 Posts         |   |   |                   |
|-----------------|---|---|-------------------|
| 93 Media        | General Products Shipping                 | Payments Accounts & Privacy Emails Inte | egration Advanced |
| 📕 Pages         | Page setup   REST API   Webhooks   Legacy | API   WooCommerce.com   Features        |                   |
| P Comments      | REST API Add key                          |   |                   |
| 👐 WooCommerce   |   |   |                   |
| Home            | Bulk actions V Apply                      |   |                   |
| Orders 🙆        | Description                               | Consumer key ending in                  | User              |
| InXpress Portal | 70005                                     | 06b1350                                 | admin             |
| Customers       | 20103                                     |   | aunin             |
| Coupons         | C STG 10000004                            | c9/993d                                 | admin             |
| Reports         | I   |   | dunin             |
| Settings        |   | 362264                                  | admin             |
| Status          |   |   | aunni             |
|                 | CAUAT_10030006                            | 2ed9709                                 | admin             |
|                 |   |   |                   |
| Analytics       | UAT_10000001                              | f4bb328                                 | admin             |
| new Marketing   |   |   |                   |
| 🔊 Appearance    | Description                               | Consumer key ending in                  | Üser              |
| 🖌 Plugins 🗿     | Bulk actions V Apply                      |   |                   |
| 🕹 Users         | Concectority Coppy                        |   |                   |

#### 10. Next, select Advanced > Rest API.

| 🖈 Posts          |   |  |                    |
|------------------|---|--|--------------------|
| <b>9</b> ] Media | General Products Shipping               | Payments Accounts & Privacy Emails Int | tegration Advanced |
| 📕 Pages          | Page setup REST API Webhooks   Legacy / | API   WooCommerce.com   Features       |                    |
| 루 Comments       | REST ADI Add key                        |  |                    |
| WeoCommerce      |   |  |                    |
| Home             | Bulk actions V Apply                    |  |                    |
| Orders 🙆         | Description                             | Consumer key ending in                 | User               |
| InXpress Portal  | zonos                                   |  | admin              |
| Customers        |   |  |                    |
| Reports          | STG_10000004                            | c84883d                                | admin              |
| Settings         |   |  |                    |
| Status           | US_WooCommerce                          | 362285d                                | admin              |
| Extensions       |   |  |                    |
| Products         | CAUAT_10030006                          | 2ed9709                                | admin              |
| Analytics        |   |  | 1000-000           |
| 🐢 Marketing      |   | †4bb328                                | admin              |
| Appearance       | Description                             | Consumer key ending in                 | User               |
| 🖌 Plugins 🗿      | Bulk actions Y Apply                    |  |                    |
| 🕹 Users          | Louis actions [Apply]                   |  |                    |

11. Select Add Key if you have not created a consumer key or secret.

| Posts           |                |                |               |                |                      |         |             |          |
|-----------------|----------------|----------------|---------------|----------------|----------------------|---------|-------------|----------|
| ] Media         | General        | Products       | Shipping      | Payments       | Accounts & Privacy   | Emails  | Integration | Advanced |
| Pages           | Page setup   F | REST API   Web | hooks   Legac | / API   WooCom | merce.com   Features |         |             |          |
| Comments        | REST AP        | Add key        |               |                |                      |         |             |          |
| 🥺 WooCommerce 🧹 |                |                |               |                |                      |         |             |          |
| ome             | Bulk actions   | Apply          | ]             |                |                      |         |             |          |
| Irders 🔁        | Descri         | ption          | 5             |                | Consumer key en      | ding in |             | User     |
| Xpress Portal   | zonos          |                |               |                | 06b13a9              |         |             | admin    |

12. Enter in the name for the description field. Select the user for the key. Set Permissions to Read/Write. Then select Generate API Key.

| General    | Products       | Shipping      | Payments         | Accounts & Privacy    | Emails | Integration | Advanced |
|------------|----------------|---------------|------------------|-----------------------|--------|-------------|----------|
| age setup  | REST API   Web | ohooks  Legad | cy API  WooCom   | merce.com   Features  |        |             |          |
| ey details | 5              |               |                  |                       |        |             |          |
|            |                | -             |                  |                       |        |             |          |
| escription |                | 0             | Zonos            |                       |        |             |          |
|            |                |               |                  |                       |        |             |          |
|            |                | •             | 1                |                       |        |             |          |
| ser        |                | •             | admin (#1 – just | tin.kay@inxpress.com) |        | × •         |          |

13. Once done, copy the API key and secret into the landed cost fields of the InXpress App.

# 14. If you wish to suppress your Landed Cost detail that appears below Shipping rates in you eCommerce cart, select this box.

#### Landed Cost Display

Suppress Landed Cost detail that appears below Shipping label in quote



### DDP – Disabled

- This option gives you the Landed Cost breakout but does not add the Landed Cost costs to the shipping total.
- Please note that Suppressing Landed Cost does not affect this setting.

| NXpress IT test store<br>art > Information > Shipping > Payment   |          | Climbing Rope | \$879.89       |
|---|----------|---------------|----------------|
| Contact joemama@joemama.com   | Change   | Subtotal      | \$879.89       |
| Ship to 12345618, Sydney NSW 2000, Australia  | Change   | Shipping      | \$356.70       |
| hipping method  |          | Total         | usd \$1,236.59 |
| <ul> <li>DHL Express</li> <li>5 butiness days</li> <li>\$356.70 Shipping, \$204.66 Est. Duties &amp; Taxes</li> </ul> | \$356.70 |               |                |
|   |          |               |                |

### DDP – DDP Only

• This option gives the Landed Cost breakout and adds the Landed Cost costs to the shipping total.



| \$879.89       |
|----------------|
| \$879.89       |
| \$591.06       |
| USD \$1,470.95 |
|                |
|                |
|                |
|                |
|                |

### DDP – Stacked

- This option gives a stacked display of each shipping service.
  - Standard shipping charges without Landed Cost
  - Standard shipping charges with Landed Cost and Landed Cost breakout.

| ¢070.00        |
|----------------|
| \$879.89       |
| \$356.70       |
| usd \$1,236.59 |
|                |
|                |

### DDP – Stacked and Suppressed Landed Cost

- This option gives a stacked display of each shipping service.
  - Standard shipping charges without Landed Cost
  - Standard shipping charges with Landed Cost and without Landed Cost Breakout

| t > Information > Shipping > Payment                                  |          | Climbing Rope | \$879.89       |
|---|----------|---------------|----------------|
| Contact joemama@joemama.com   | Change   | Subtotal      | \$879.89       |
| Ship to 1234567 Teston Close, Whittlesea VIC 3757, Australia          | Change   | Shipping      | \$356.70       |
| DHL Express   | \$356.70 | Total         | usd \$1,236.59 |
| S business days DHL Express Duties and Taxes Included S business days | \$591.06 |               |                |
|   |          |               |                |