

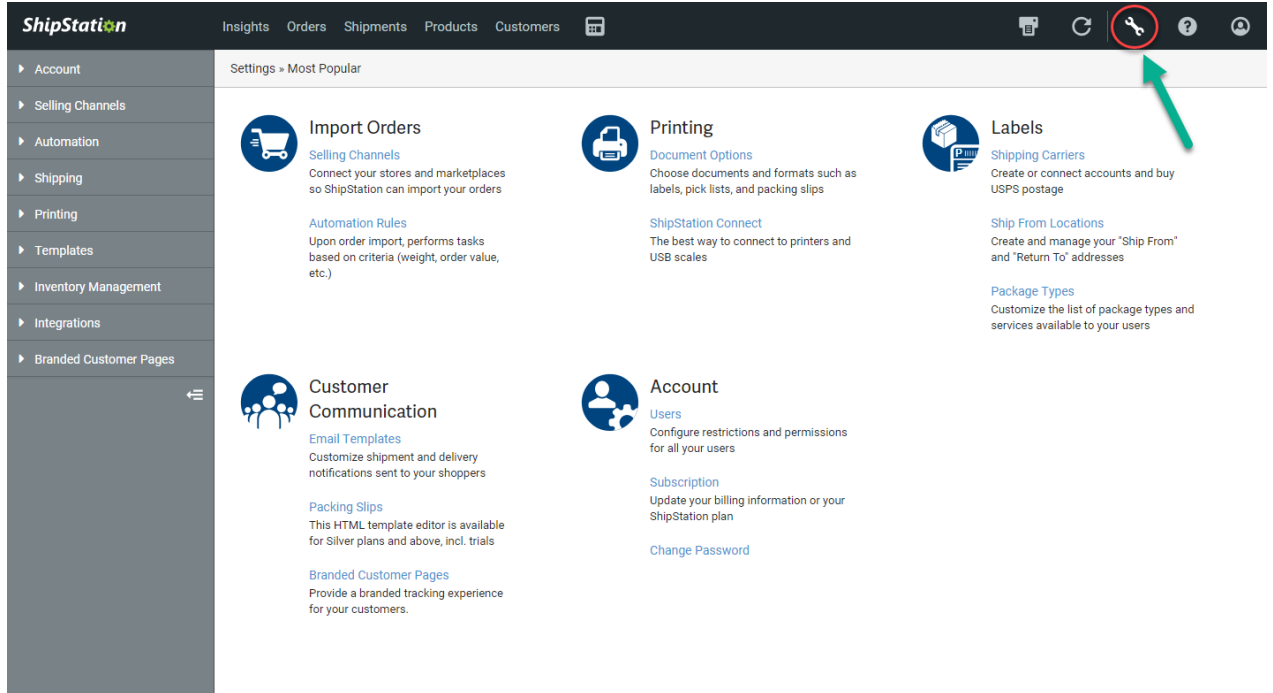
# How to connect InXpress & ShipStation

- 1) [InXpress rep] Ensure the customer has a ShipStation account, otherwise they can sign up for a free 30-day ShipStation Trial.
- 2) [InXpress rep] Email [americas.helpdesk@inexpress.com](mailto:americas.helpdesk@inexpress.com) to have the customer's DHL rates uploaded to the InXpress Rating Service that will linked with their ShipStation account.
- 3) [Customer] Login to your ShipStation account:

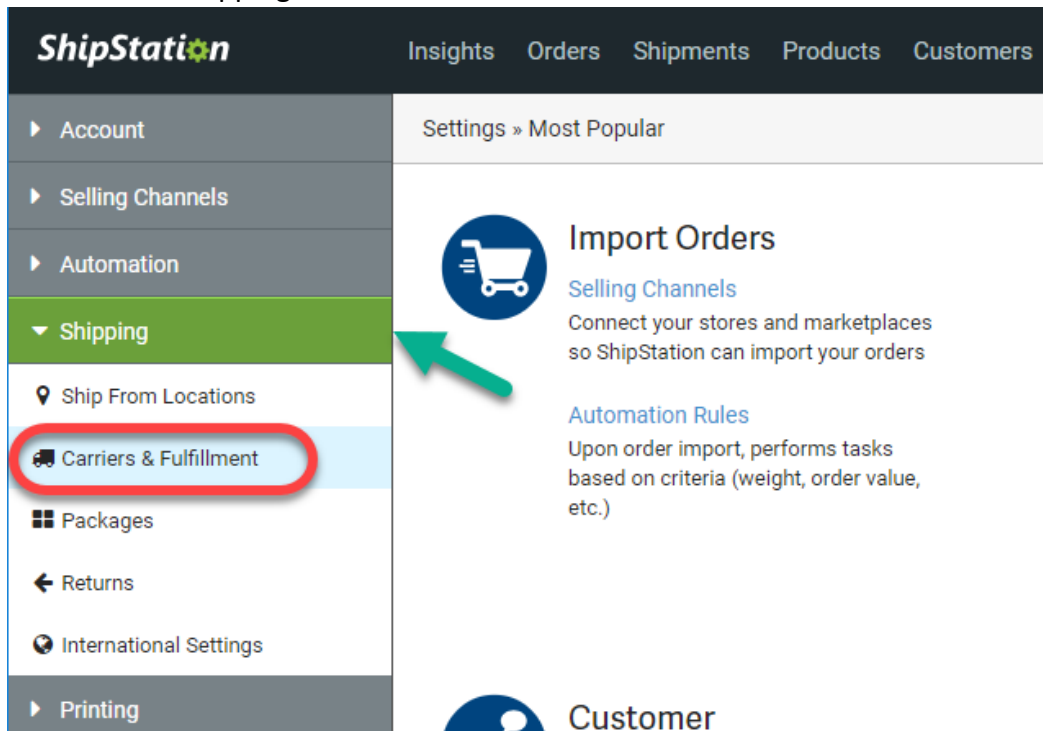


The image shows a screenshot of the ShipStation login interface. At the top, there is a blue banner with the ShipStation logo and the tagline "Shipping Nirvana". Below the banner, there are two input fields: "Email/Username" and "Password". A checkbox labeled "Keep me logged in" is positioned below the password field. At the bottom left, there is a link for "Forgot Your Password?". At the bottom right, there is a green "Login" button.

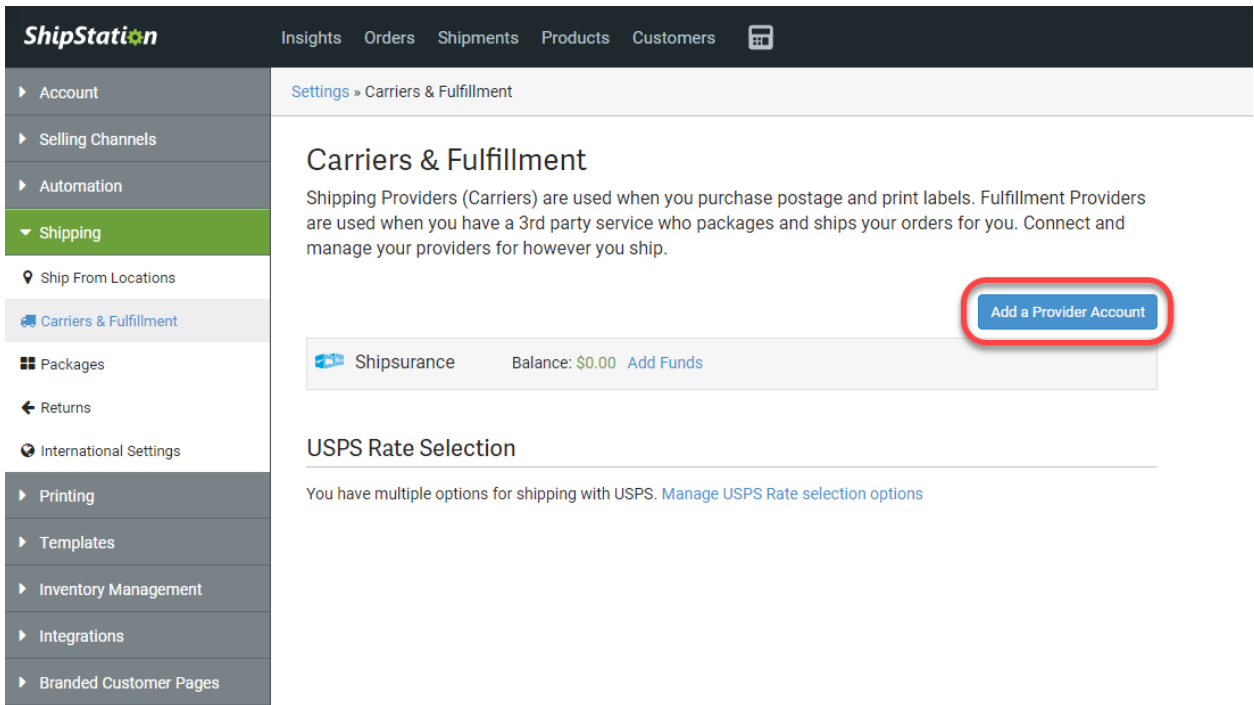
4) [Customer] Click on the “Settings” icon:



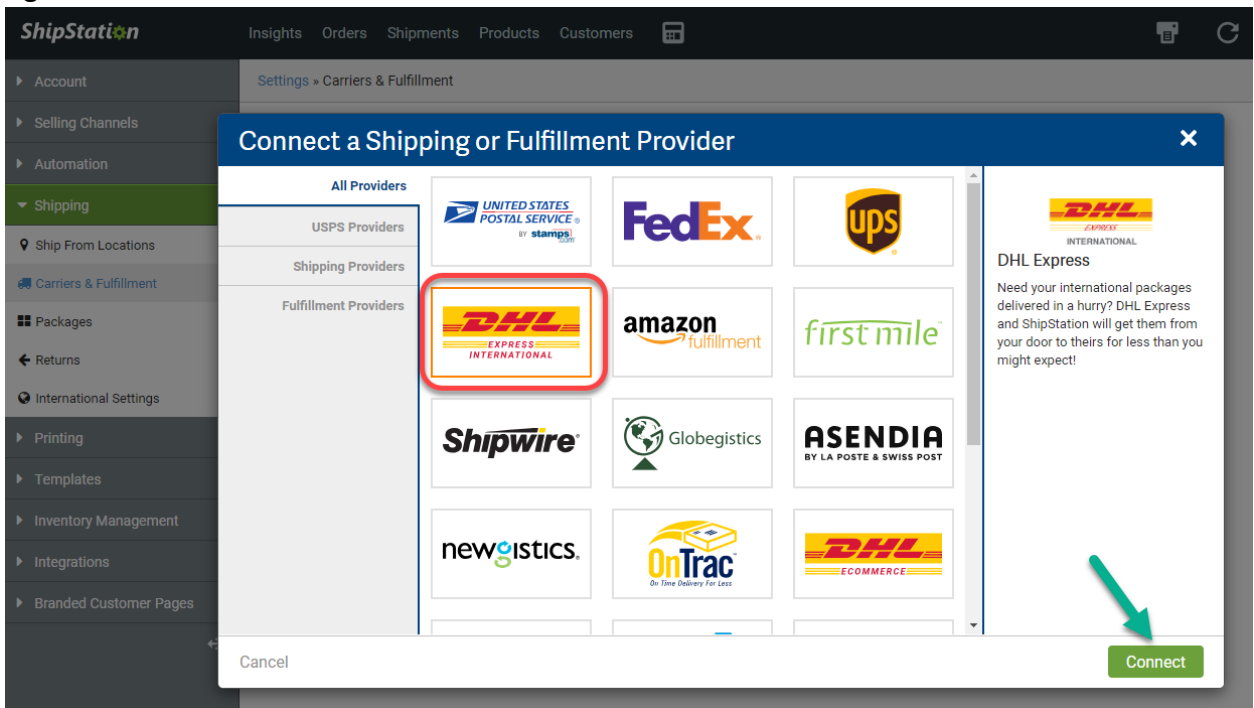
5) Click on the “Shipping” menu on the left side and select “Carriers & Fulfillment”:



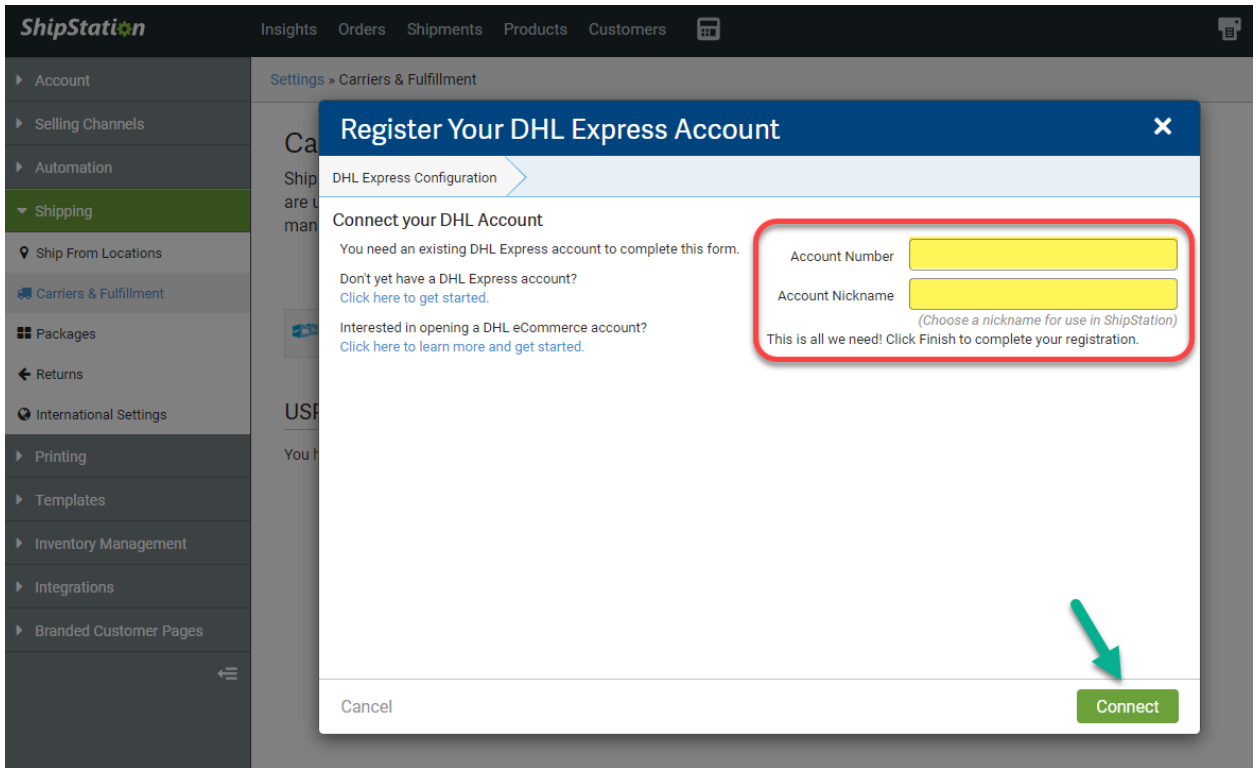
6) Click on “Add a Provider Account” to add DHL:



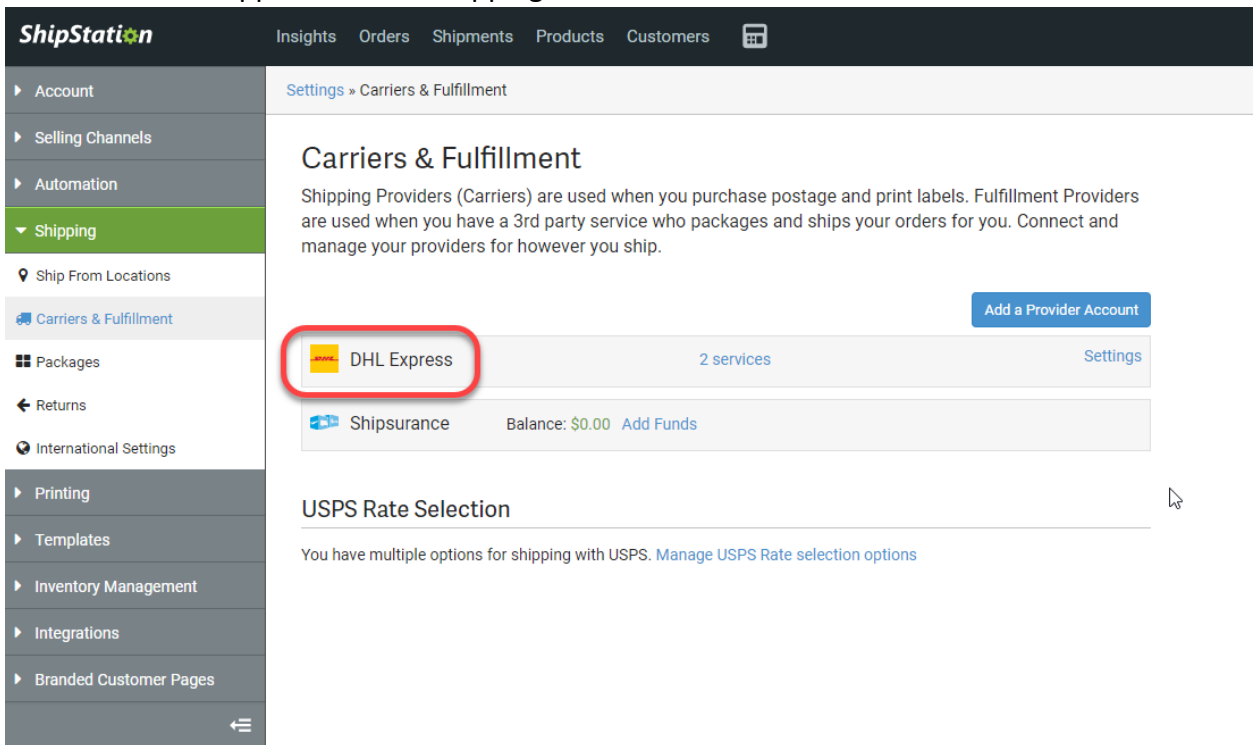
- 7) Select “DHL Express International” option in the window, then click “Connect” in bottom right corner:



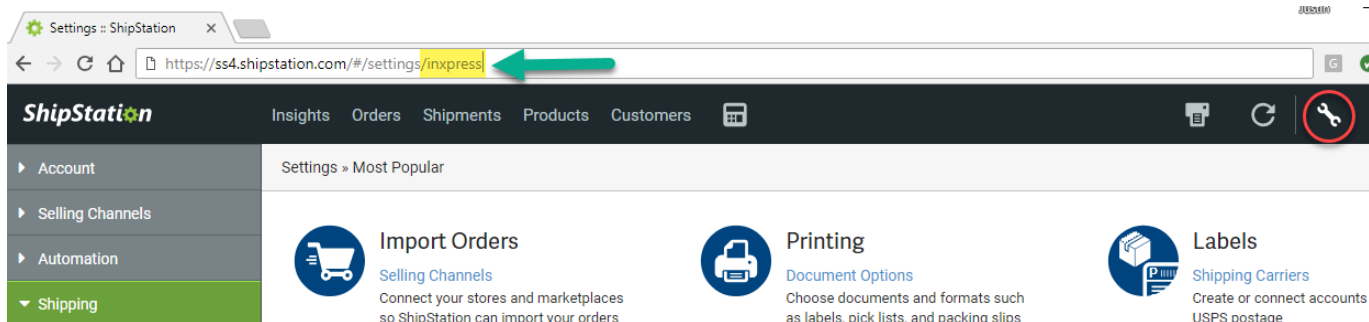
- 8) In the next window that appears, enter your DHL account number and an account nickname in the fields provided, then click “Connect” in lower right corner:



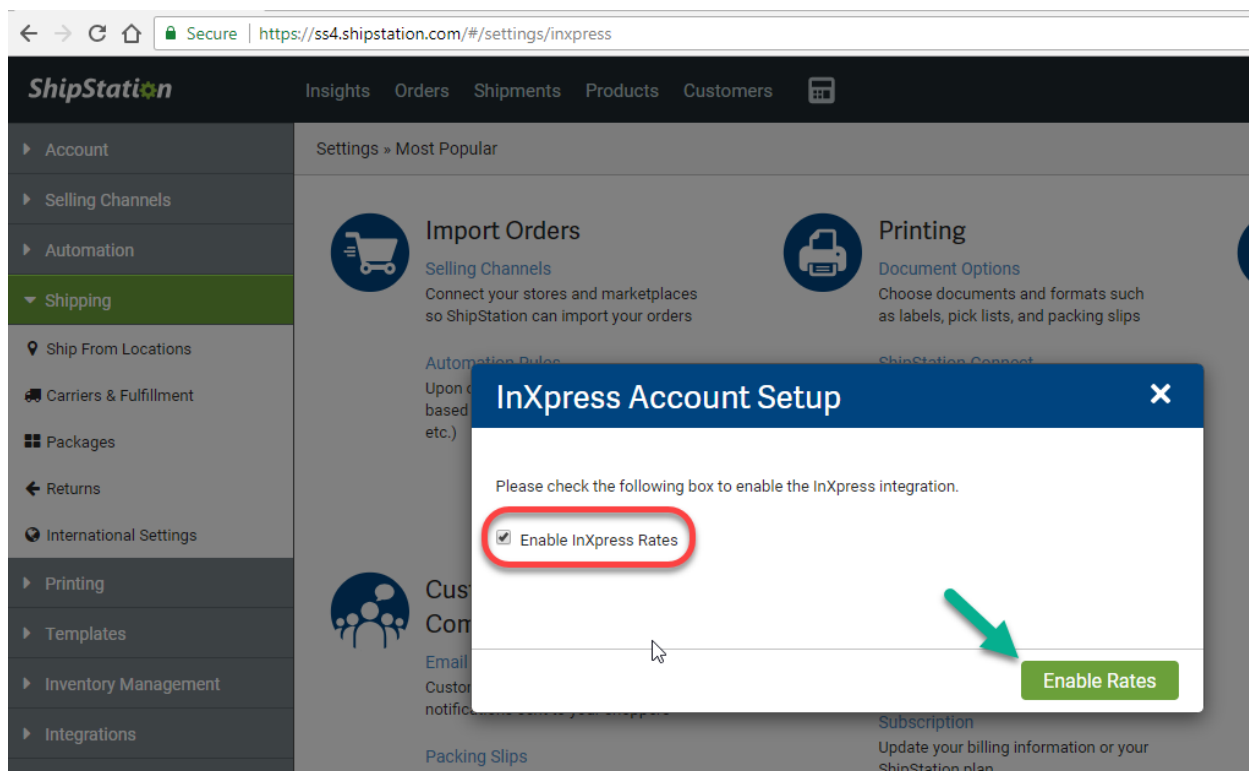
9) DHL should now appear in list of Shipping Providers:



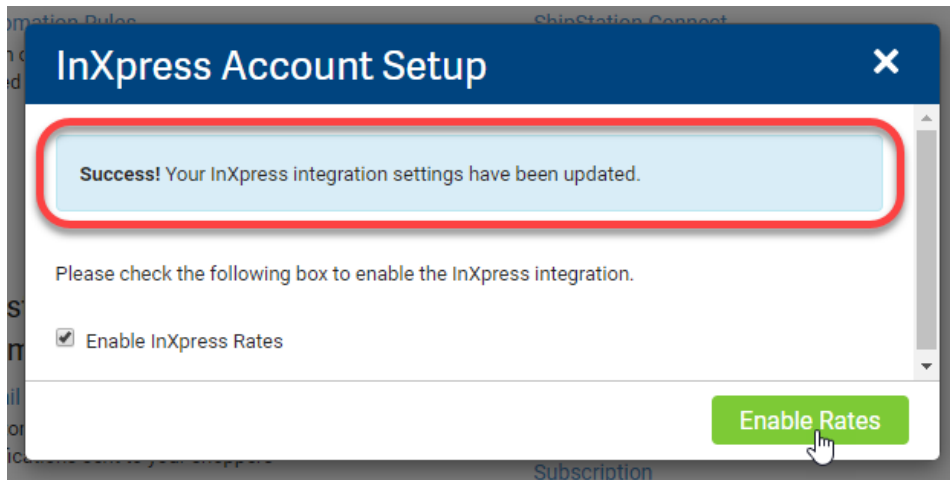
10) Click on "Settings" icon again, add the following to the URL: /inxpress after "settings" in URL as shown:



11) In the next window that appears, click the check box to enable InXpress rates, then click “Enable Rates”:



You should then get a “Success!” message:



12) Your DHL Express account is now able to quote your InXpress rates when processing international shipments in ShipStation:

