



## Webship+

## **Shopify Setup Guide**

This guide provides the steps that will enable you to integrate your Shopify store with Webship+. Once your store is integrated new orders will import into Webship+ where you can fulfill them and create labels for shipping.

1. After you have logged into Webship+ go to the "gear" menu and click on E-Commerce.

← → C ☆ ●	uswebship.inxpress.com	m/imcs_us/easy/ship/view									☆ (		•
webship*							P BATCH HISTOR	Y Tracking	number Q	<b>₽</b> ₹	3 1000	0122 🛄	
										E-COMMERCE	j,	,	
										SETTINGS		ſ.,	
										ADDRESS BOO	к		
										INVOICES			
	ADDRESS DETAIL	5			PACKAGE INFORMATION								
	International	Domestic			cm in			FAQ LOG OUT					
	From	SANDY	UT	84070	Weight (lb) Length		Width	Height	Quantity				
	То	СПҮ	STATE	Post code	ADD ITEM			GET E	GET ESTIMATE				
We save you Time, Money & Hassle													

2. When the E-Commerce Setting screen opens, you'll see a list of e-commerce platforms that can be integrated with Webship+. Find Shopify in the list and click on View Accounts.

< → C △	uswebship.inxpress.com/imcs_us/ecommercial/setting	x 📀 🖪 🗍	D 🗄
webship*		QUOTE SHIP BATCH HISTORY Tracking number	2 🔜
E-COMMERCE SET	TING		
Magento	You have 0 Magento account(s)	View Account	ints
Magento 2	You have 0 Magento2 account(s)	View Accord	ints
🗿 shopify	You have 0 Shopify account(s)	VienAcco	ints
ebay	You have 0 eBay account(s)	View Accou	ints
amazon.com	You have 0 Amazon account(s)	View Accou	unts
COMMERCE	You have 0 WooCommerce account(s)	View Account	ints

3. After the Shopify Account List opens, click on the Create Account button.

🗧 🤌 🕫 🟠 🧯 uswebshipinspress.com/mcs.us/ecommercial/setting/account/manageType=SHOPIY										
webship*	QUOTE	SHIP	BATCH	HISTORY	Tracking number	den en el	ŝ	10000122	t 🚥	
SHOPIFY ACCOUNT LIST										
*	Store Url 🗸	Actions \$								
No data available										
						(	Cre	ate	Accour ]	ht.

4. The Create Shopify Account popup will appear. You will then need to enter your Shopify URL (xxxx.myshopify.com). Be sure not to include the "https://" in front of it. Once the URL is entered click the Save button.





Store on	inxpress-it-test-store.myshopify.com
API Key	API Key
Secret	Secret
Platform IOSS/OSS number	Platform IOSS/OSS number
IOSS/OSS Issuer Country	
Please enter your store into Shopify, not the cus Please exclude "http://"	URL above. This is the one you use when logging stomer facing URL. and "www."
How to integrate your s	store:

Please note that for Shopify Webship Integrations, you only need to enter in the appropriate URL in the Store URL field. All other fields should be left blank!

5. The browser will then redirect to Shopify where you will install the InXpress Shipping app. If you haven't logged into the admin portal for your Shopify store you will need to do that first. You can then click the Install unlisted app button to start the install.

← → C C ■ -test-store.myshopity.col	radmin/oauth/request_grant/client_id=e84064b1b9202506324b801a030216ct8credirect_un=https%5A%2F%2Fuswebship.inxpress.com%zFimcs_us%zFishopity%zFcallback
Home       U       Orders       26       Products       2       Customers	InXpress Shipping isn't listed on the Shopify App Store Shopify hasn't reviewed this app. Be sure you trust this developer before you install.
d Analytics d Marketing it Discounts H Apps	You are about to install InXpress Shipping
SALES CHANNELS 다 덮 Online Store O	InXpress Shipping will be able to: View Shopify account data View details
	View products     View details       Manage orders     View details
← → C ① ê uswebship.inxpress.com/imcs_us/ecommercial/setting	xcount/manage?type=SHOPIPY 📩 C 🖪 🕘
SHOPIEY ACCOUNT LIST	QUOTE SHIP BATCH HISTORY Tracking number Q 🕁 💮 10000122 Actions \$
1 -test-store myshopify.com	Create Account

- 6. After the app has installed the browser will redirect back to Webship+ where you will see that the Shopify account has been added successfully.
- If you go to the App section of the Shopify Admin Portal you will also see that the InXpress Shipping app has been added.





Home	27	Apps	Visit the	e Shopify /	App St
Products Customers Analytics Marketing		Installed Apps InXpress - DHL at Checkout	Get support	About	Dele
<ul> <li>Discounts</li> <li>Apps</li> </ul>		مېس InXpress Shipping		About	Dele
SALES CHANNELS 편 Online Store	<b>⊕</b> ⊙	Explore 3,000+ more apps Find free and paid apps to add features, manage your store, and drive sales. Visit the Shopify App Store			
		Working with a developer on your shop? Manage private app	IS		

8. Now when new orders are created in your Shopify store, they will import into Webship+ where you can find them in the Batch screen.







webship*		«	<b>Q</b> Tracking	g number						C	uote Sh	ip Orders	History	🎳 🏚	10000001	
Filter	Bulk Edit	1			Effective M As a facilitat	Nonday, November 8 or of essential freig	8th, there is a 1000	kg cap for s as is availat	shipments inbound f ble to assist your shi	rom China, H pping needs	ong Kong and amidst the CC	Taiwan to the U	JS. ions.			
a 10	Clear All	Order	status View a	II unprocesse	d (121) 🛛 👻	Import	Export 🛛 🕫 Refre	sh								
Tags	× ×	Assign	n Tags		~									ŀ	Process B	latch
Item Name		o	rder Date 🗢	Source \$	Order # ≑	Receiver	Description	Qty	Weight	Quote 🖨	Carrier 🖨	Service 🖨	Packaging 🖨	Dims	Status	¢
Item Name Order Number Order Number		12 16	2/03/2021 5:23:57	SHOPIFY	copy-#1225	Joseph Lins	Training Guide test2 x 1	1	30 lb	\$ 0.00	UPS Domestic	UPS® Ground Commercial	Customer Packaging	12.00 x 12.00 x 12.00 in	0	
Shipping Date	Ē	□ 12 10	2/14/2021 0:16:33	SHOPIFY	#1229	joe test	Training Guide test2 x 1	1	2.27 lb	\$ 0.00				0.00 x 0.00 x 0.00 in	0	

9. You are now ready to proceed with fulfilling the order and generate a shipping label to ship it.