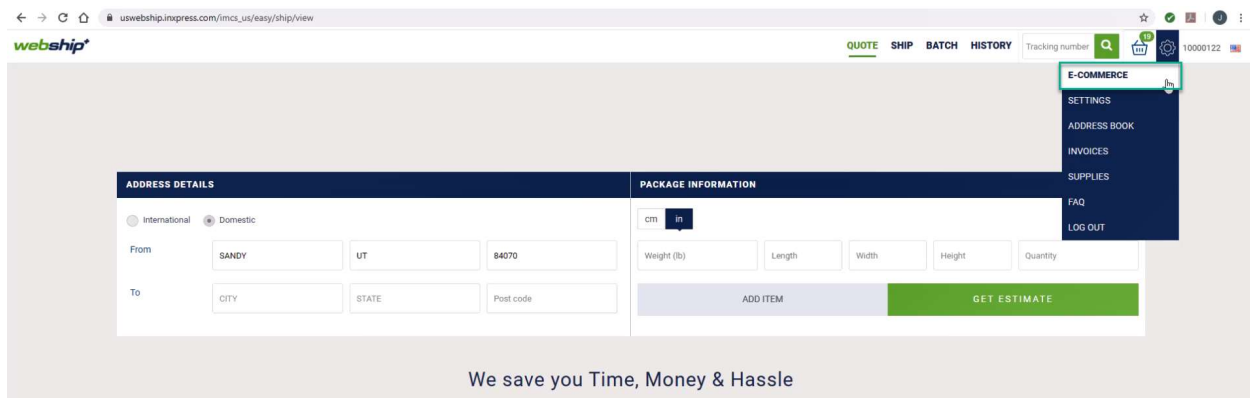


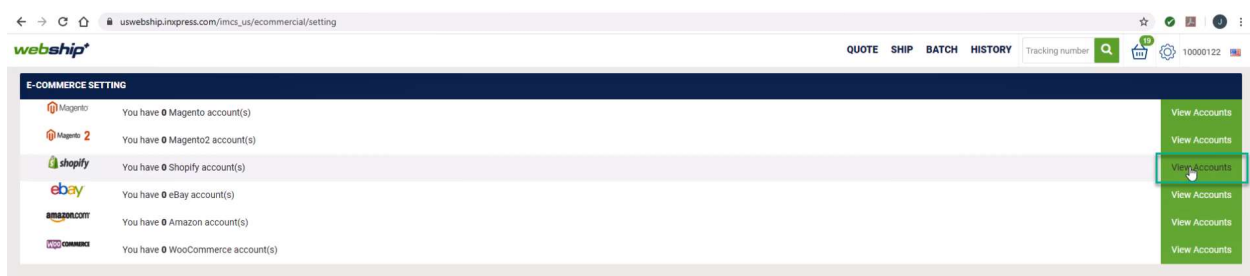
Webship+ Shopify Setup Guide

This guide provides the steps that will enable you to integrate your Shopify store with Webship+. Once your store is integrated new orders will import into Webship+ where you can fulfill them and create labels for shipping.

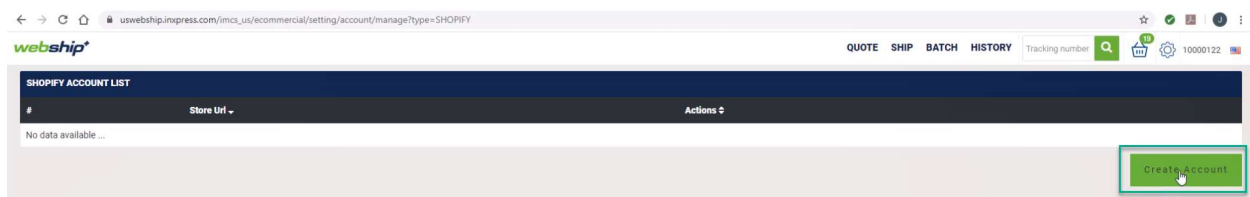
1. After you have logged into Webship+ go to the “gear” menu and click on E-Commerce.



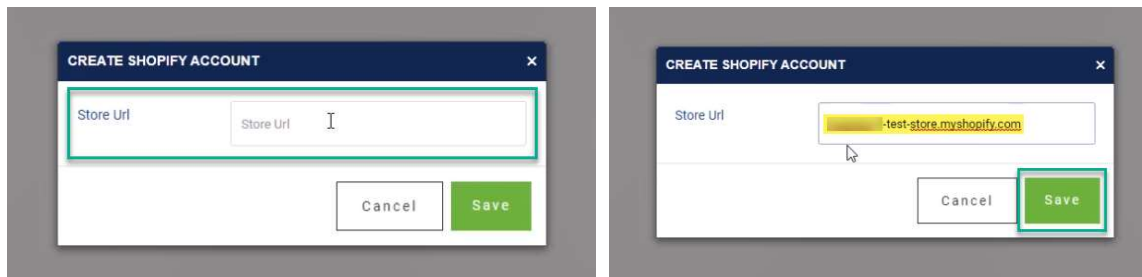
2. When the E-Commerce Setting screen opens, you'll see a list of e-commerce platforms that can be integrated with Webship+. Find Shopify in the list and click on View Accounts.



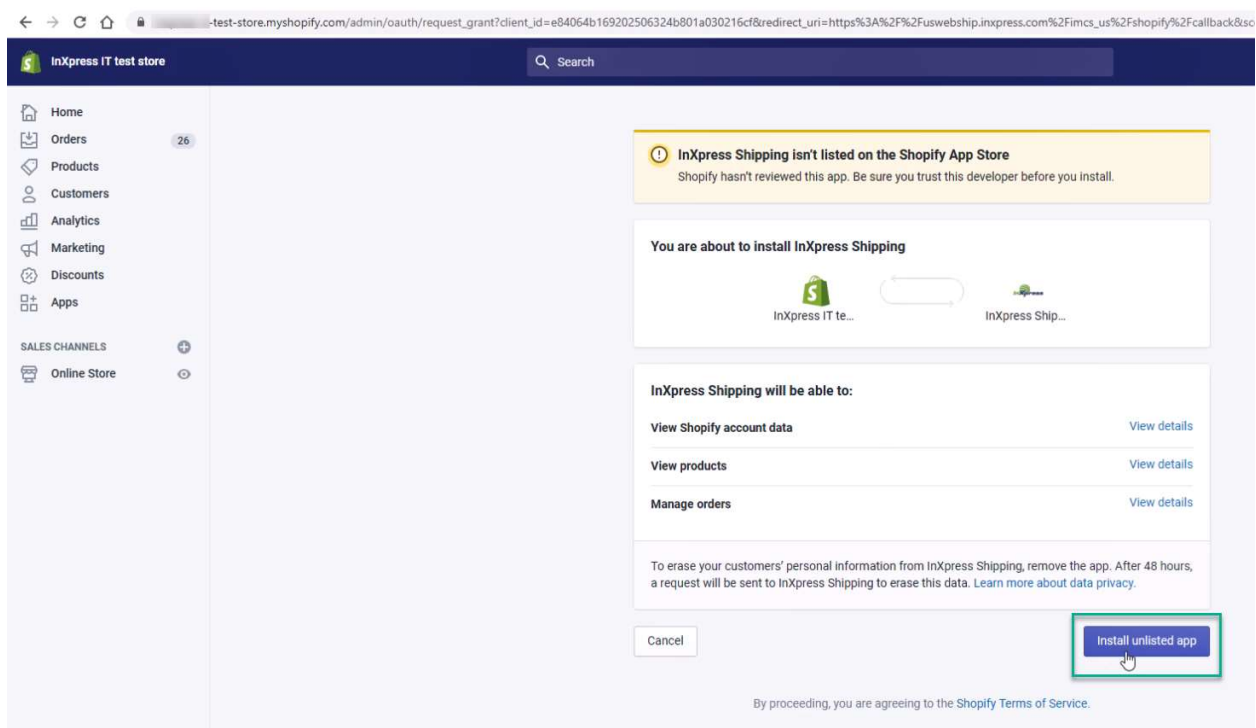
3. After the Shopify Account List opens, click on the Create Account button.



4. The Create Shopify Account popup will appear. You will then need to enter your Shopify URL (xxxx.myshopify.com). Be sure not to include the “https://” in front of it. Once the URL is entered click the Save button.



- The browser will then redirect to Shopify where you will install the InXpress Shipping app. If you haven't logged into the admin portal for your Shopify store you will need to do that first. You can then click the Install unlisted app button to start the install.



- After the app has installed the browser will redirect back to Webship+ where you will see that the Shopify account has been added successfully.



- If you go to the App section of the Shopify Admin Portal you will also see that the InXpress Shipping app has been added.

8. Now when new orders are created in your Shopify store, they will import into Webship+ where you can find them in the Batch screen.

Orders

#1031 March 3, 2020 at 5:31 pm from Online Store Payment authorized Unfulfilled

Print Restock Edit More actions

Test order
Your payment gateway was in test mode when this order was created.

Unfulfilled (1)

	Training Guide SKU: TEST2	\$150.00 x 1	\$150.00
--	------------------------------	--------------	----------

Mark as fulfilled Create shipping label

Payment authorized

Subtotal	1 Item	\$150.00
Shipping	DHL Express (5.41 lb)	\$80.43
Tax		\$0.00
Total		\$230.43
Paid by customer		\$0.00

Capture Payment

Notes Edit
No notes from customer

Customer Edit
No orders

CONTACT INFORMATION Edit

SHIPPING ADDRESS Edit

BILLING ADDRESS
Same as shipping address

uswebship.inxpress.com/imcs_us/batch/shipment

webship+ QUOTE SHIP **BATCH** HISTORY Tracking number 10000122

Destination Country Source Carrier Service Import Reference Sku Code Status Domestic or Inter From To FILTER SAVE FILTER

Search

CONSOLIDATE (SINGLE PIECE) UNCONSOLIDATE CREATE ORDER

BATCH: Show 10 entries Processing: 1 Success: 0 Error: 1 2 Items 0 Selected Selected cost: 0.00

Date	Order Ref	Source	Receiver Name	Carrier	Service	Packaging	SKU	Dimensions	Insured Value	Insured	Yes	Description	Shipment Cost	Status
03/03/2020 17:35:03	#1031	SHOPIFY						0.00 x 0.00 x 0.00 cm 2.27kg	USD 0.00	No	Yes	Training Guide TEST2 x1	0.00	
01/14/2020 13:50:25	1	CSV						0.00 x 0.00 x 0.00 in 0.00lb	USD 0.00	No	No		0.00	Receiver Company is required for non-residential addresses.

Showing 1 to 2 of 2

PACKING LIST PRINT LABEL PRINT THERMAL LABEL PROCESS BATCH

UPLOADS AND QUICK FILTERS EDIT SELECTED ITEMS

9. You are now ready to proceed with fulfilling the order and generate a shipping label to ship it.